

**OFFICE OF THE CHIEF MEDICAL OFFICER SRINAGAR**

**Short Term Quotation**

Sealed short term Quotations superscribed with QUOTATION FOR REFILLING OF CATRIDGES / TONNERS FOR THE YEAR 2017-18", pasted with Revenue Stamps of Rs.2/= along with security deposit of Rs. 1000/= (Rs. One Thousand) are invited from local registered/authorized dealers/suppliers for refilling of following types of Cartridges/Tonnars for Printers of Computers & for Photostat Machine/s of this office for the year 2017-18-19 likely to be scattered till new rates are finalized:-

<b><u>S.No.</u></b>	<b><u>Name of the Cartridges/Tonnars to be refilled</u></b>
1.	Refurbished Toner No. 88-A
2.	Cartridge Model No. KYOCERA TASKalfa 2201
3.	Tonner No. TK 1120MFP

The CDR from any nationalized bank preferably Jammu & Kashmir Bank should be pledged to Chief Medical Officer, Srinagar. The Quotations should reach to the office of the undersigned within a week's time from the date of publication in the local news papers, on any working day upto office hours. The rates be quoted for refilling with number of copies to be outprinted. The above notice can also be seen & downloaded from the website [www.kashmihealth.org](http://www.kashmihealth.org)

**Terms and conditions**

1. Rates are F.O.R Stores and should be inclusive of GST (if any).
2. Self attested copy of Valid registration certificate / authorization should be enclosed.
3. Self attested copy of PAN No. Of the firm / authorized person should be enclosed.
4. Self attested copy of Sales Tax clearance upto previous quarter of the current financial year should be enclosed.
5. That the rates should not exceed to the rate given to any other Institution in the State.
6. That the rate contract is fixed for one year and can be extended till a fresh rate contract is fixed which ever will be earlier.
7. That the Cartridges / tonners shall be taken by the contractor as per orders to be placed and handed-over back duly refilled to the I/C Section.
8. That the payment will be made after proper certificate from the concerned in-charge of the institution/section.
9. The undersigned resumes the right to reject the quotations of any firm without assigning the reasons thereof.
10. The quotations will be opened by the Committee on the next working day after expiry of receipt date by this office.

No. CMO/S/Acctt/2017-18/ 4942


  
Chief Medical Officer  
SRINAGAR  
Dated: 21/11/2017

Copy to:-

1. Joint Director, Information Department, Srinagar for information and necessary action. He is requested to publish above notice for Short Term Quotations in the two daily leading news papers of Valley (i.e Greater Kashmir and Daily Aftab).

**Self attested copies of following documents be enclosed with the quotation:-**

1. Authority letter of the Principals/original manufacturer.
2. Sales Tax/Vat clearance certificate of the previous quarter of the financial year 2017-18.
3. Registration Certificate from the competent authority
4. GST registration certificate.
5. PAN card of the firm / proprietor.
6. Certificate of Warranty as per company rule along with the responsibility for any manufacturing defect.
7. Undertaking on letter head of the tenderer with regard to After Sales Service wherein it should be invariably stated that in case of any fault the engineer for servicing of the Battery / Inverter shall be deputed within 48 hours as and when informed.
8. Catalogue of Technical specification.

  
CMO  
Chief Medical Officer  
SRINAGAR  
Srinagar

No. CMO/S/Acctt/2017-18/ 4943  
/2017

Dated: - 21/12/2017

Copy to the:-

1. Joint Director, Information Department, Kashmir for publication of above Notice in two leading News paper of the Valley preferably in Daily Greater Kashmir & Daily Aftab News paper